

# THE LANCASTER COUNTY LAND BANK AUTHORITY ORGANIZATIONAL MEETING

TUESDAY, JULY 26, 2016

FOLLOWING THE MEETINGS OF  
LANCASTER COUNTY HOUSING AND REDEVELOPMENT AUTHORITIES  
WHICH START AT 4:30 P.M.  
AT THEIR OFFICES ON  
202 NORTH PRINCE STREET, 4TH FLOOR, SUITE 400  
LANCASTER, PA 17603

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## AGENDA

- I. CALL TO ORDER
- II. REVIEW & ADOPTION OF BY-LAWS
- III. APPOINTMENT OF OFFICERS
  1. ELECT OFFICERS TO SERVE AS CHAIR, VICE-CHAIR, SECRETARY AND TREASURER
- IV. ACTIONS REQUIRED OF THE BOARD
  1. RESOLUTION ADOPTING A SCHEDULE OF MEETINGS FOR 2016
  2. RESOLUTION APPROVING AN ADMINISTRATION AGREEMENT WITH *THE REDEVELOPMENT AUTHORITY OF THE COUNTY OF LANCASTER*
  3. RESOLUTION APPROVING A POLICY STATEMENT ESTABLISHING AUTHORIZED SIGNATORIES FOR OFFICIAL DOCUMENTS
  4. RESOLUTION AUTHORIZING THE REDEVELOPMENT AUTHORITY EXECUTIVE DIRECTOR AND CONTROLLER TO ESTABLISH BANK SERVICES ON BEHALF OF THE LAND BANK AUTHORITY
  5. RESOLUTION APPROVING A POLICIES & PROCEDURES MANUAL FOR THE AUTHORITY
  6. RESOLUTION APPROVING POLICIES RELATING TO INTER-GOVERNMENTAL CO-OPERATION AGREEMENTS
  7. REVIEW OF A DRAFT "INTER-GOVERNMENTAL CO-OPERATION AGREEMENT" TEMPLATE TO BE USED FOR MUNICIPAL MEMBERSHIP PURPOSES

## **V. OTHER BUSINESS**

The next meeting of the Board of the Lancaster County Land Bank Authority will be held **August 23, 2016, at 4:00 p.m.** at the offices of the Lancaster County Housing and Redevelopment Authorities on 202 North Prince Street, 4<sup>th</sup> floor, Ste 400, Lancaster, PA.

## **VI. EXECUTIVE SESSION – AS NEEDED**

## **VII. ADJOURNMENT**

*For additional information or questions regarding this agenda, please contact Matthew T. Sternberg, Executive Director at 717-394-0793 or by e-mail at [msternberg@lchra.com](mailto:msternberg@lchra.com). If you are a person with a disability who wishes to attend this meeting and requires any auxiliary aid, service, or other accommodation please contact the Lancaster County Land Bank Authority at (717) 394-0793, at least two days beforehand, to discuss how we may best accommodate your needs.*

*Todas personas tengan la oportunidad de ser escuchada y de responder a los programas o actividades de los Autoridades de Housing y Redevelopment del Condado de Lancaster. Favor de llamar a 717-394-0793 por lo menos dos dias antes, si quiere atender y participar en esta reunion, para pedir ayuda de idioma.*